



C4 IP Unified Messaging Voicemail Quick Reference Guide (StreamWide)

Main Menu	
	Press
Listen to saved messages	1
Leave a message	2
Modify Greetings Menu	3
Change personal options	4
To exit	*

Messages - 1	
	Press
Save this message	9
Delete this message	7
Skip this message	#
Reply to this message	4
Forward this message	6
Call the sender	5
Play this message again	2
Listen to next message	3
Listen to previous message	1
Play message envelope	8
Pause message	*2
Rewind message	*1
Fast Forward message	*3
Return to main menu	*

Leave Message - 2	
	Press
Record a message to a number	1
Record a message to distribution list	2
Enter address for your message	
End recording	#
Modify the phone number	1
Record message at tone	2
End recording	#
Erase and rerecord	1
Review recording	2
Send message	3
Return to main menu	*

Modify Greetings Menu- 3	
	Press
Record personal greeting	1
End recording	#
Rerecord	1
Listen	2
Accept	#
Record secondary greeting	2
End recording	#
Rerecord	1
Listen	2
Accept	#
Record your name	3
End recording	#
Rerecord	1
Listen	2
Accept	#
Enable/Disable name greeting	5
Enable/Disable	1
Enable/Disable secondary greeting	6
Enable/Disable	1
Return to main menu	*

Personal Options - 4	
	Press
Access code	2
Distribution lists	3
Greeting menu	4
Message notification	7
Message order	8
Date/Time Caller information	9
Return to main menu	*